

Southwind Meadows Community Association, Inc.

NOTICE OF 2024 ANNUAL MEETING

Monday February 19, 2024

6:00 P.M.

Dear Southwind Meadows Homeowner,

You are hereby given notice of, and requested to attend, the 2024 Annual Homeowners Meeting. The meeting is scheduled for Monday, February 19, 2024, at 6:00 p.m. via GoToMeeting. **The purpose of this meeting is to conduct normal business of the Association, elect three (3) members to the Board of Directors, and present information on current affairs of the Association, including a financial overview.**

Southwind Meadows 2024 Annual Meeting

Feb 19, 2024, 6:00 – 7:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/278559805>

You can also dial in using your phone.

Access Code: 278-559-805

United States: [+1 \(571\) 317-3122](tel:+15713173122)

The Bylaws state that to hold a meeting and conduct business of the Association, there must be a quorum present. **The quorum required to hold a meeting is ten percent (10%) of 144 owners.** If the quorum for the annual meeting is not met, the Association will not be able to conduct any Association business, and will incur additional expenses to recall, reschedule and re-notice.

A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. **Please take a moment to sign and return the enclosed proxy, even if you plan to attend, as unforeseen circumstances can occur. The deadline to return the proxy is Monday, February 19, 2024, by Noon.** Mail the proxy to Legacy Southwest PM at 8668 John Hickman Pkwy, Suite 801, Frisco, Texas 75034, or email it to heather@legacysouthwestpm.com. Your attendance or proxy will help fulfill the quorum requirements.

If you have any questions or concerns that you would like addressed at the meeting, please fill out the Question or Comments page enclosed and email it back to heather@legacysouthwestpm.com Monday, February 19, 2023, by Noon.

Regards,

Heather Smith
Community Association Manager



Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX
Phone: 214-705-1615 Email: heather@legacysouthwestpm.com
www.southwindmeadowshoa.com

Southwind Meadows Community Association, Inc.

AGENDA

2024 ANNUAL MEETING

- I. Call Meeting to Order
 - a. Establish Quorum
 - b. Proof of Notice
 - c. Introductions
- II. 2023 Financial Recap
- III. Nominations and Elections
- IV. Community Update
- V. Adjournment
- VI. Questions & Answers



Southwind Meadows Community Association, Inc.

******* Important – Do Not Discard *******
2024 Annual Meeting
Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Southwind Meadows Community Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for February 19th or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- Quorum purposes only
- _____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

The deadline to return the proxy is Monday, February 19, 2024, by Noon



Southwind Meadows Community Association, Inc.

Board of Directors Candidate Questionnaire

Name: _____ Address: _____

Phone: _____ Email: _____

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc.

Please write past experiences/work that qualifies you for a position on the to serve on to serve on any of the committees listed above.

Do you have any commitments that will restrict you from serving on any committee (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

Sign and date

Please return this form via email heather@legacysouthwestpm.com



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