

Southwind Meadows Community Association, Inc.

NOTICE OF 2025 ANNUAL MEETING
Wednesday March 19th, 2025
6:00 P.M.

Dear Southwind Meadows Homeowner,

You are hereby given notice of, and requested to attend, the 2025 Annual Homeowners Meeting. The meeting is scheduled for Wednesday, March 19th, 2025, at 6:00 p.m. via Microsoft Teams. **To join the meeting, please scan the QR code below, download the Teams app, and enter the meeting ID and passcode when prompted.**

The purpose of this meeting is to conduct normal business of the Association, elect three (3) members to the Board of Directors, and present information on current affairs of the Association, including a financial overview. Should you wish to run for a Board of Directors position, please fill out and submit the attached candidacy form to Heather Smith via email heather@legacysouthwestpm.com no later than Tuesday, March 18th, 2025.

Southwind Meadows Community Association, Inc. Annual Meeting



To join the meeting: scan the QR Code to download Microsoft Teams or join from your web browser. Enter the Meeting ID and Passcode when prompted. All homeowners will be admitted to the meeting once executive session is complete.

Meeting ID: 294 350 146 045
Passcode: rC6CR2Sx
Dial in by phone: +1 323-694-0227
Phone conference ID: 750 892 230#

The Bylaws state that to hold a meeting and conduct business of the Association, there must be a quorum present. **The quorum required to hold a meeting is ten percent (10%) of 144 owners.** If the quorum for the annual meeting is not met, the Association will not be able to conduct any Association business, and will incur additional expenses to recall, reschedule and re-notice.

A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. **Please take a moment to sign and return the enclosed proxy, even if you plan to attend, as unforeseen circumstances can occur. The deadline to return the proxy is Wednesday, March 19th, 2025, by Noon.** Mail the proxy to Legacy Southwest PM at 8668 John Hickman Pkwy, Suite 801, Frisco, Texas 75034, or email it to heather@legacysouthwestpm.com. Your attendance or proxy will help fulfill the quorum requirements.

Regards,

Heather Smith
Community Association Manager



Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX
Phone: 214-705-1615 Email: heather@legacysouthwestpm.com
www.southwindmeadowshoa.com

Southwind Meadows Community Association, Inc.

AGENDA

2025 ANNUAL MEETING

- I. Call Meeting to Order
 - a. Establish Quorum
 - b. Proof of Notice
 - c. Introductions
- II. 2024 Financial Review
- III. Nominations and Elections
- IV. Community Update
- V. Adjournment
- VI. Questions & Answers



Southwind Meadows Community Association, Inc.

******* Important – Do Not Discard *******
2025 Annual Meeting
Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of Southwind Meadows Community Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for March 19th or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- Quorum purposes only
 _____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mailed or e-mailed. Please see information below.

The deadline to return the proxy is Wednesday, March 19th, 2025, by Noon



Southwind Meadows Community Association, Inc.

Board of Directors Candidate Questionnaire

Name: _____ Address: _____

Phone: _____ Email: _____

Please tell us about yourself: Include business, Spouse, Children, Hobbies etc.

Please write about past experiences/work that qualifies you for a position to serve on the Board of Directors.

Do you have any commitments that will restrict you from serving on the Board of Directors? (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the Board of Directors if I, or any member of my household hold a position on the Board of Directors.

Sign and date

Please return this form by Tuesday, March 18, 2025 via email heather@legacysouthwestpm.com



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